

**Proposal to Add a Minor**

Last revised: September 24, 2013

1. Date:

2. Department or Program:

3. Title of Minor:

4. Does this Minor have the same name as the Department or a Major within this

 Department? \_\_\_ Yes \_\_\_ No

    (If no, explain in Justification section below how this proposed Minor satisfies

 the [CLAS rule](http://ccc.clas.uconn.edu/form-instructions/#minors) limiting each department to one minor).

5. [Effective](http://ccc.clas.uconn.edu/form-instructions/#effective) Date (semester, year) :

(Consult Registrar’s change catalog site to determine earliest possible effective date. If a later date is desired, indicate here.)

# Catalog Description of Minor

Include specific courses and options from which students must choose. Do not include justification here. State number of required credits, which must be not less than 15 and not more than 18.

# Justification

1. Identify the core concepts and questions considered integral to the discipline:

2. Explain how the courses required for the Minor cover the core concepts identified in the previous question:

3. If you answered "no" to Q. 3 above, explain how this proposed Minor satisfies the CLAS rule limiting each department to one minor.

4. [Dates approved](http://ccc.clas.uconn.edu/form-instructions/#dates) by

    Department Curriculum Committee:

    Department Faculty:

5. Name, Phone Number, and e-mail address of principal contact person:

# Plan of Study

Attach a "Minor Plan of Study" form to your submission email as a separate document. This form will be used like the Major Plan of Study to allow students to check off relevant coursework. It should include the following information:

A. Near the top of the form:

NOTE: Completion of a minor requires that a student earn a C (2.0) or better in each of the required courses for that minor. A maximum of 3 credits towards the minor may be transfer credits of courses equivalent to University of Connecticut courses. Substitutions are not possible for required courses in a minor.

B. At the bottom of the form:

Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I approve the above program for the Minor in <insert name>

(signed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept. of <insert name>

               Minor Advisor